CAREER PLANNING OUTLINE

LAUGHOLOGY

3-6 MONTHS

- Quick wins?
- Short steps towards goals
- Tangible actions
- Making headway on your plan
- Employment
- Gaining experience
- Adding skills to resume

6-12 MONTHS

- One year out, what would you like to be doing differently?
- Start on new skills training
- New ideas to share with others
- Building your business network
- Establishing reputation
- Demonstrating leadership
- More skill-action examples

BEYOND 12 MONTHS

- Plans that will take more time to implement?
- Stretch your goals
- Set goals in areas that might be more ambitious
- These plans should align with your long-term goals and include personal ambitions

LONG-TERM GOALS

Life beyond the position or company where you are currently working.

These plans should align with the goals to the left – tie them together.

- Are there other positions or companies you would like to work with?
- Are there skills you lack, that would help you grow into the position you want?
- Do you have self-employment ambitions, here's the place to plan for them.
- Are there opportunities you can explore at your current company such as side-steps to other positions or supporting another on another role?
- Is there a career that might be a better fit for the type of work you are good at?
- What transferable skills do you want to develop that will open more doors?
- Are you ready for a leadership position? Do you want to lead teams?

PERSONAL GOALS

What are your work/life balance goals?

Where do you want to work?

Do you want adventure or stability?

- Where do you want to work? Do you want to travel? Or is WFH important?
- What 'other' parts of yourself do you want to develop? Beyond career?
- If money were not an issue, what would you be doing today? Add some of that now.
- What are you passionate about that could become a personal goal? Charity work, public speaking etc..
- Do you like to work alone or as part of a larger team?
- What types of adjustments do you want to make in your career to allow for more leisure, hobby time, or quality family time?

NAME:

DATE: